

○(Curriculum Vitae)○

Information :

✧ Name Mohamed Hamdy Hamed
✧ Birth Day 13-07-1988
✧ Marital status Single
✧ Address Damanhour - Behira Gov - Egypt
✧ University Tanta
✧ Faculty Commerce
✧ Department Accounting



Contacts :

☎ Mobile 002 - 010 260 268 13
f FaceBook www.facebook.com/almogtady
t Twitter www.twitter.com/almogtady
Y Yahoo! Almogtady@yahoo.com
G Gmail Almogtady@Gmail.com

Courses :

◆ Accounting :

✧ Financial Analyzation
✧ Managerial Accounting
✧ Cost System
✧ Cost Accounting
✧ Advanced Accounting
✧ Advanced Auditing

◆ Software :

✧ ERP Systems Programming
✧ Advanced Excel
✧ MS-Excel
✧ MS-Access
✧ Peach Tree

◆ HR :

✧ Human Resources
✧ Communication Skills

Self-learning :

✧ Cost Accounting (06 Hour)
✧ Advanced Cost Accounting (19 Hour)
✧ Principles Of Advanced practical Accounting Diploma (12 Hour)
✧ Financial Accounting (12 Hour)
✧ Accounting Excel (02 Hour)

Accounting Skills :

✧ Journal Record
✧ Ledger
✧ Trial Balance
✧ Adjustments
✧ Closing Entries
✧ Income Statement
✧ Balance Sheet

Accounting Experiences :

- ✧ Safe (Treasurer)
- ✧ Cash Reports
- ✧ Purchases' Accounts
- ✧ Sales 'Accounts
- ✧ Customers' Accounts
- ✧ Vendors' Accounts
- ✧ Expenses' Reports
- ✧ Revenues' Reports
- ✧ Inventory' Reports

ERP Programs :

I Can Work With All Financial Soft, I Can create And design An Accounting System For Any Company.

Microsoft Excel :

I'm Professional Working In Microsoft Excel To completely design Financial And Accounting System From (A) To (Z).

Language :

Language	Speaking	Writing
Arabic	Excellent	Excellent
English	Very Good	Very Good

Computer Skills :

◆ **Operating Systems :**

- ✧ Microsoft Windows ★★★★★
- ✧ Internet Browsing ★★★★★

◆ **Programming :**

- ✧ Visual Studio 2013
- ✧ PHP Designer

◆ **Office :**

- ✧ Microsoft Word ★★★★★
- ✧ Microsoft Excel ★★★★★
- ✧ Microsoft Access ★★★★★
- ✧ Microsoft PowerPoint ★★★★★
- ✧ Microsoft Outlook ★★★★★

◆ **Graphic :**

- ✧ Adobe Photoshop ★★★★★
- ✧ Adobe Illustrator
- ✧ Adobe InDesign
- ✧ Design Flash
- ✧ Design Fonts

◆ **Other Skills :**

- ✧ Sound Editing & Mixing
- ✧ create Auto play CD
- ✧ Fast Type

work Experiences :

✧ **Alfarouk Spec-Hospital :**

Work In Alfarouk Specialist Hospital In Costs Of Patients Accounts.

✧ **Delta Masr Group :**

Work In Delta Masr Group In Safe & Cash As Treasurer, Customers Accounts, Suppliers Accounts, Expenses, Revenues, Inventory, Purchases And Sales.